



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHRIMATI SAVITARANI NARAYANDAS JAWANDHIYA MAHAVIDYALAYA
Name of the head of the Institution	Dr. S. R. Upadhyaya
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07709779557
Mobile no.	9403431958
Registered Email	ssnjdeoli.1985@rediffmail.com
Alternate Email	dilipdabade86@gmail.com
Address	opposite MIDC wardha-yavatmal Road, Deoli
City/Town	Deoli (Dist Wardha)
State/UT	Maharashtra
Pincode	442101

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. D. S. Dabade
Phone no/Alternate Phone no.	09403431958
Mobile no.	7709779557
Registered Email	dilipdabade86@gmail.com
Alternate Email	ssnjdeoli.1985@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.ssnjdeoli.com/college/images/ssnj/aqar/17-18/Submitted-AQAR-2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ssnjdeoli.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	58.00	2004	03-May-2004	02-May-2009

6. Date of Establishment of IQAC	25-Oct-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Swachh Bharat Mission	15-Sep-2018 03	100
Elocution on World Earth Day	20-Apr-2018 01	100
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Swachh Bharat MIssion 2. Elocution on world earth day

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Students health checkup	check up is done by the physicians
To encourage students to read competitive and motivational books	Students made use of the books

Gender equity programme	Gender equity programme held
use of internet for curricular purposes	No of students using internet increased
No vehicle day	Institution observed this day with special social message
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	24-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Egovernance is the use of information and communication technology for the planning, implementation and monitoring of government programmes, projects and activities. Educational institutions may have various requirements that include computerization and management of processes such as registration admission, students information classes, time table, transport, attendance, library, salary and expenses, examinations, performance, grades, hostels, security and reports. Egovernance does not have a safe footing in our institution yet. ? Planning and Development: Egovernance is not used ? Administration No Egovernance. ? Finance and Accounts Some financial data and accounts are stored by us electronically. Easy access to them is not granted to everyone. ? Student Admission support No Egovernance. ? Examination Egovernance is made use of to a certain extent. Examination forms are submitted electronically. The institution is a university examination centre. University examination question papers have got to be downloaded about one and a half hours before the commencement of</p>

the Examination. Examination results can be verified electronically. Mark sheet copies can be generated too.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus and its implementation are executed by the affiliating University. The Universities Act of 2016 regulates that the Board must consist of 14 members, of whom 10 are appointed and 4 are elected. The Board of studies frames the curriculum. The revision of syllabus too is done by the Board. The affiliated colleges are bound to follow this curriculum to the letter. The B.A. course covers two compulsory languages and three optional subjects. The languages are English and Marathi which is the official language of the state of Maharashtra. Subjects offered here include Economics, Sociology, History, Political Science, Home-Economics, Marathi literature and Fashion designing. The Commerce students too have got those two compulsory languages and four other subjects. The two languages disappear in the final year. The subjects include Financial Accounting Cost and Management Accounting, Income Tax, Economics and other Business Management-related subjects. Curriculum delivery is carried out adhering to the teaching plan prepared by teachers. Some teachers have notes on the subjects prepared. Home assignments and practical too are there besides classroom test. Questions are put to students by teachers. There are two interactive boards too. Students are advised to search the internet for further reading. Time-table is prepared every year. The Library is made use of.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	30/06/2019	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA (Journalism)	Nil	30/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
PG Diploma	Nil	30/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	30/06/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
PGDCA	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback aims at the participation of students in the overall enhancement of quality in the institution. Feedback always points to some kind of need for rectification or improvement. The institution collects feedback physically from stake holders viz. students and parents. Feedback is sought from students on the prescribed curriculum. Students are welcome to voice their opinion on the scope and employability of the courses offered. Parents give their opinion about the amenities available in the institution, transport facilities and so on. The collected feedback is analyzed. Steps are taken for improvement measures. The redressal is done taking into account the resources available. Our institution has limited resources and hence, there are hindrances in satisfying the demands made.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	760	520	520
BCom	Commerce	360	238	238
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2018	758	0	13	0	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	8	6	2	0	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentorship is a relationship in which a more experienced or more knowledgeable person helps to guide a less experienced or less knowledgeable person. The mentor may be older or younger than the person being mentored. Mentoring is sharing knowledge skill and life experience to guide another towards reaching their full potential. It is a journey of shared discovery. Mentoring is a positive, supportive relationship, encouraging young people to develop their fullest potential. Mentoring is multifaceted. It can be formal or informal and may change and evolve as the needs of the mentee change. A mentor can be a role model. Mentors care and assure their mentee that they are not alone in dealing with day to day challenges. They help the mentees believe that they matter. Mentors ask questions that encourage mentees to look at issues from a variety of perspectives and focus on problem solving, decision making and solutions. Mentoring can make a profound difference to the lives of mentees, and in turn strengthen our communities, economy and country. Our college so far did not have an active mentoring system. Nevertheless, most teachers guide the students on many issues in the class room itself.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
758	13	1 : 58

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	14	1	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Principal	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	Arts	VI sem	26/05/2019	11/07/2019
BCom	Commerce	VI sem	02/05/2019	12/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college adheres to the academic calendar prepared by the affiliating university. The college in turn gets its academic calendar ready every year. The calendar outlines the activities that are to be taken up in the college with the indication of dates. Things like the observance of the birthdeath anniversaries of great Indians, National festivals, inauguration of NSS, the dates of cultural programmes and sports and games activities etc. are mentioned. The academic calendar thus is helpful in every respect. It helps teachers to fix their schedule taking into account the time frame work. It also enables the institution to march towards better efficiency.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Students are to be involved in the teachinglearning process. Almost every student differ from the other in terms of intellect comprehension and calibre. There may be a lot of them who find it difficult to grasp many things. They may need clarification on many matters. Subjects differ in subject matter and content. Some students pose some difficulty at least to some students. As examinations approach good number of students find themselves confused and diffident. They show lack of confidence in facing the examination. Teachers here make students confident about the examinations they have to face. Home Economics is one of the subjects offered here. The internal examination in the subject is of 30 marks. The examination is contented at the institutional level and marks are awarded. Examination for the remaining marks is conducted by the university. A few seminars by students were organised in the B.Com. classes. These seminars surely help in the preparation for the university examinations. Students are also advised to refer to the old university examination question papers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ssnjdeoli.com/college/images/ssnj/agar/18-19/261.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Arts	BA		93	81	87.09
Commerce	BCom		46	43	93.47
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ssnjdeoli.com/college/images/ssnj/agar/18-19/271.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	30/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	30/06/2019	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	30/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	1	6.26
International	History	1	6.26
National	commerce	1	6.26
National	commerce	1	6.61
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	4	0
Presented papers	1	5	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NCC Day 23 rd January 2019	NCC Unit	1	54
Republic day Ceremony 26 jan 2019	District Administration NCCUnit	1	55
Save Water Programme	NSS Unit	3	26
Tributes to 26/11 Martyrs 26 th november 2018	NCC Unit Nehru Yuva Kendra	1	60
IndoPak War Victory Day 15 th December 2018	NCC NCC Unit Nehru Yuva Kendra	1	55
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Felicitation	Samajseva Puraskar Mohan Gujarkar was felicitated with a Memento for excellant work in the field of youth and social service	Dainik Bhaskar	56
Republic Day Parade	NCC Cadets took SECOND place in RD ceremonial parade held at complex, Wardha	District Collector	32
NCC Day	21 Mah Bn, NCC Felicitated CSM Pragati Melekar with Best Cadet Award	21 Mah Bn, NCC	64
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Mission	NSS Unit	cleanliness	6	153
AIDS Awareness Programme	NSS Unit	HIV AIDS Awareness programme	6	86
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	30/06/2019	30/06/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
0	30/06/2019	0	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Others	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	8.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	3733	722897	0	0	3733	722897
Text Books	5791	111762	214	13260	6005	125022
Journals	4	8000	0	0	4	8000
e-Books	4410000	20000	630000	5000	5040000	25000
e-Journals	8100	25000	1000	5000	9100	30000
Library Automation	1	35000	0	0	1	35000
Weeding (hard & soft)	535	15200	0	0	535	15200
CD & Video	23	11500	0	0	23	11500
Others (specify)	37	10000	0	0	37	10000
Others (specify)	52	13541	0	0	52	13541
Others (specify)	540	29417	0	0	540	29417

cify)						
Others (specify)	61	6000	0	0	61	6000
Others (specify)	9	2450	0	0	9	2450
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	30/06/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	30	1	30	1	4	5	2	100	0
Added	0	0	0	0	0	0	0	0	0
Total	30	1	30	1	4	5	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

500 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
695500	526220	165000	202092

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Things are to be maintained for better performance and long life. There is a maintenance committee in our college for the maintenance of academic, physical and support facilities. Provision of funds for maintaining academic, physical and support facilities is made in the annual budget. The committee takes care of each and every support facility and does everything needed from time to time. The purchase committee makes purchases taking into account the budget allocation of the institution. Whenever the maintenance of electrification,</p>

furniture, upkeep of computers or ICT tools like interactive boards, laboratory equipment, technicians are employed. Sometimes carpenters, plumbers and painters are employed for the maintenance of the infrastructural facilities. Cleanliness is a must for the proper learning environment. Dustbins are used wherever necessary. The library maintains record of books issued and returned. It has also records ready of the books that are meant for weeding.

<http://www.ssnjdeoli.com/college/images/ssnj/aqar/18-19/442.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships, Government of India	0	0
Financial Support from Other Sources			
a) National	Scholarships, Government of India	446	1349579
b) International	Scholarships, Government of India	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
0	30/06/2019	0	0

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	0	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	0	0	0	0
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
0	0	0
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	0	0	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution is meant for the uplift and development of students. Their holistic development is the objective of every stake holder. The participation of the students in the functioning of the college is therefore necessary. About 25 years ago the Chancellor of the universities in the state gave his decision about the constitution of Students Council in the universities and their affiliated colleges. As per the decision, student secretaries in the state are to be elected on merit basis. The order stipulated that the student scoring the highest marks in the preceding university/board examination is to be nominated as the class representative. Besides, the head of the institution was authorized to nominate two female students from SC/ST category to the Council. These nominated representatives could elect the Secretary of the student council, the chairperson of which is the Head of the institution. The election is in a democratic manner using the secret ballot system. One Student Council lasts for one full academic year. The secretaries thus elected from colleges would elect the university president. The election process usually takes place in the month of either August or September. The affiliating university would issue circular regarding this. It so happened that the affiliating university did not issue any circular about the constitution of the student council. On

such occasions, election of the secretary did not take place. Formerly there was no direction from any corner about the inclusion of students in the academic or administrative matters of the institution. In the revised Maharashtra Universities Act of 2016. There is provision for inclusion of the secretary of student council in the College Development Council (CDC), formerly known as the Local Managing Committee (LMC). The class representatives are welcome to express their opinion on the academic and administrative affairs of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

“The greatest single factor or key for unlocking the forces of economic growth in any nation is management.” says Economist, John Mee. Entrepreneur Henry Ford too believed in decentralization of power. Our institution also holds the same belief and deputed power which results in decentralization. We feel that decentralization will result in better efficiency and administrative quality. Formation of committees is keeping this in view. The committees contribute to the management of the institution in their own ways. Committees are entrusted with some work which in turn lessens the burden of the administrator. Such committees surely enhance the efficiency of the committee members and teach them the importance of team work and rudiments of work culture. Leadership plays an important role in accomplishing the goals and objectives of any institution. It is effective when it works systematically incorporating into it motivation, control, coordination, planning, decision making and delegation of power. Decentralisation of power is a political concept originated in Greece in ancient times. The institution forms various committees for its effective functioning. Each committee has deputed power and functions in accordance with the suggestions of the head of the institution. The principal is the chief of all the committees. Some of such committees are the following. ? Cultural committee: This committee takes care of the cultural activities of the college. This includes organizing competitions, arranging lectures, celebrating birth/death anniversaries of great Indians, annual gathering of students and so on. The competitions give vent to the latent talents of students. Students get exposure to the maximum. ? Admission committee: Admission committee is responsible for the admission of the students. Different teachers are given the responsibility of admission to different classes. The committee verifies the documents of the admission seekers and decides whether the applicants are eligible for admission. Teachers are given the charge of different classes. ? NSS Committee: This committee extends support to the activities of the NSS. NSS

takes the initiative in extension activities that are useful to the society, serving the community through extension, which is a social responsibility. ?

Sports committee: Sports activities are held every year. The teacher of physical education is a regular one and he is assisted by the committee members when their help is sought. Competitions are held in various events. Some contestants take part in intercollegiate and university level contests. ?

College Development Council (CDC) : Formerly known as the Local Managing Committee [LMC] acts as the decisionmaking body in the overall development of the institution. It meets at least twice in a year. The Council is the decisionmaking body of the institution. The Chief of CDC is the Chairperson of the Society. ? Library Advisory Committee: This Advisory Committee takes decisions in matters relating to the library. The members include the Head of the institution, librarian and a few teachers. The Committee meets twice a year to take decisions about the various facilities of the library.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Nil

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	0	0	0	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Yoga	Yoga	21/06/2018	21/06/2018	14	9
2018	Promotion of book reading (Dr. Abdul Kalams birth day habit)	Promotion of book reading (Dr. Abdul Kalams birth day habit)	15/10/2018	15/10/2018	14	9

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
refresher course	1	17/09/2018	07/10/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Casual leave (as per rules), Medical leave (as per rules), Leave on average pay (as per rules), Maternity and paternity leaves (as per rules), Medical reimbursement (as per rules), Loan facility [Banks, LIC, GPF, Credit Society]	Casual leave (as per rules), Medical leave (as per rules), Earned Leave (as per rules), Commuted Leave (as per rules), Medical reimbursement (as per rules), Maternity and paternity leaves (as per rules), Loan facility [Banks, LIC, GPF, Credit Society]	The welfare scheme for includes Students Aid Fund, Medical checkup for students of the 1st year classes. First aid facility in emergency, Under the Student Aid Fund, Economically backward students are lent text books which they will have to return to the college library at the end of the year. Winners at the examinations, sports/cultural events are awarded either in cash or in kind.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal control and Internal Check. We have here an internal audit mechanism. An authorized Chartered Accountant does this annually. The Bank account of the Institution is jointly maintained by the principal and the Chairperson of the management. Types of Audit: A] Internal Audit The annual audit is done internally by the Auditor appointed by the parent society. He is a Chartered Accountant. The name of the firm is S.V. Mahajan and company, Chartered Accountants, Lalita Tower, near Gopal Krishna mandir, Ambapeth, Amravati. B] Audit by Senior Auditor The audit of the salary and nonsalary grant released to the college is done by the senior auditor Higher Education, Nagpur. C] Audit by the Auditor General the audit of the grants is done by the auditor general. Assessment of salary by Joint Director, Higher Education Office, Nagpur : Assessment of salary and nonsalary grant payable to college is done by the office of the Joint Director, Higher Education, Nagpur every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. There was a demand from parents to get proper parking shed built. 2. More and more cocurricular activities be held. 3. Demand from parents for canteen facility.

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A preparation to fill the vacancies of Sociology and English teachers at the earliest. 2. Suggestion for reconstruction the demolished parking shade and urinal in the road widening process. 3. Suggestion for registration of alumni association. 4.The subjects of Political Science and fashion designing were re introduced

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	General cleaning done on Gandhi Jayanti which promotes the spirit of team work.	02/10/2018	02/10/2018	02/10/2018	200

2018	Self administration (a mock programme to develop leadership qualities in students)	05/09/2018	05/09/2018	05/09/2018	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Guidance Programme	21/01/2019	23/01/2019	100	40
HIV AIDS Awareness	24/08/2019	26/08/2019	100	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/01/2019	1	Health Awareness	Malnutrition In Children	100
2018	1	1	21/01/2019	1	Womens Empowerment	Conduct Legal Literacy Workshop for Women	100

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	30/06/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Birth Anniversary of late Bapuraoji Deshmukh	26/07/2018	26/07/2018	240
Independence Day	15/08/2018	15/08/2018	387
Death Anniversary of Dr. Babasaheb Ambedkar	06/12/2018	06/12/2018	645
Cultural activities	23/01/2019	24/01/2019	675

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1.Tree plantation
- 2.Plastic Free Campus
- 3.Cleanliness
- 4.Water Conservation
- 5.Vermicompost
- 6.Plaque with inscription

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Kargil Vijay Din 26 July. 2. Objectives of the Practice a. Instilling the spirit of patriotism. b. Encouragement to the younger generation for serving the motherland. c. Promotion of the feelings of the service of the nation. d. cautioning the people of the secret designs of countries that are inimical and passive to the country. 3. The Context In today's world of jingoism and animosity, defence of one's motherland is imperative. 4. The Practice Our Institution observes the Kargil Din in solemnity and sobriety. Students who are desirous of serving the nation by joining the defence services have opportunity for grooming themselves physically under the guidance of some qualified trainer. Those who are capable of traversing the obstacles successfully are able to prove their mettle and determination. 5. Evidence of Success A few students found entry in the armed forces. 6. Problems Encountered and Resources required More funds are required for ample facilities for training.

Environmental Sustainability 1.Title of the Practice : 2. Objectives of the Practice a. Providing more oxygen to the atmosphere b. Improvement in air quality c. Preservation of soil d. Creation of environmental consciousness in students and other people. 3. The Context Our Institution is adjacent to many factories of Maharashtra Industrial Development Corporation. It simply means that there is a lot of pollution taking place each day. The pity is that this pollution goes on escalating. It is here that plantation of trees plays a major role. Besides deforestation too is on the increase. The presence of carbon dioxide and carbon monoxide in the atmosphere invites maladies of various sorts. Green houses have increased across the world with a view to arrest to adverse effect of ultraviolet rays and related dangers. 4. The Practice Photosynthesis releases a lot of oxygen into the atmosphere. Trees and plants take in carbon dioxide and supply oxygen which is required by humans and animals. Water is conserved and soil erosion is blocked. Again, trees can help in the prevention of flood. They provide food, protection and shelter to many creatures including humans. We plant some trees in the vicinity of the institution and nurture them. Volunteers spread the environmental conservation of biodiversity and sanitation in several villages. 5. Evidence of Success The NSS/NCC volunteers of the Institution planted saplings in a few villages nearby and made the villagers aware of the necessity of tree plantation and conservation of water. 6. Problems Encountered and Resources required Some problems are faced in the practice. Sometimes proper locations are not spotted for the plantation. Ignorance of people regarding the plants, the rooting patterns, their foliage etc. pose problems. Untimely plantation is another

issue. Some plants need shelter and watering for longer periods.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ssnjdeoli.com/college/images/ssnj/agar/18-19/72.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

'Cleanliness is next to godliness', goes the saying. Our institution has always been committed to cleanliness. Students seeking admission here are from villages where hygiene is pushed to the back seat. Most villagers are agriculturalists, to whom cleanliness is almost alien. Many villagers keep their livestock close to their houses. This is indeed a challenge to health and hygiene. Students from this background reach the college. The NSS unit of the college lays much stress on health and hygiene. Villagers are made aware of the necessity of cleanliness in daytoday life. On Gandhi Jayanti, some cleanliness activities are undertaken by the college. The premises are cleaned. The college NSS unit was adjudged the best by the Affiliating University in 2015. The College was awarded by the local Municipal Council for noteworthy contribution to the cleanliness drive initiated by the Government of India (Swachh Bharat Abhiyaan). One teacher of the institution was made Brand Ambassador of the cleanliness campaign by the MUNICIPALITY of Deoli in 2016

Provide the weblink of the institution

<http://www.ssnjdeoli.com/college/images/ssnj/agar/18-19/73-cleanliness-drive.pdf>

8.Future Plans of Actions for Next Academic Year

Augmentation of the ICT facilities will be a prime concern next year. More interactive boards will be purchased. All teachers will be computerliterate. Smart classes, digital classrooms and google classrooms will be our dream for attaining excellence. In our tireless striving towards perfection, we propose to introduce in near future facilities like electronic retrieval system in matters like teachinglearning, admission process, financial transactions and administration. The central library will be fully automated with every sophisticated and ultramodern facilities like Barcoded reading materials, INFLIBNET for every reader and Library Management System. Memorandum of Understanding will be signed with various institutions. Alumni Association will be registered with a large number of alumni. The Association will be registered and will have a good amount as contribution. The college will make arrangements for opening a model canteen for the use of teachers and students. Parentteacher association will be strengthened. Mentormentee activities will be more active with counselling and problem solving elements. Initiatives will be taken to run shortterm courses. Sports activities will be diverse. External activities will be given special boost. Cocurricular activities will find more importance in the teachinglearning process. Cultural activities will be held more in the coming years. The institution proposes to start some, bridge courses in near future.